

Front Desk Assistant

Monday - Thursday - Evening Shift -- 26 hours/week

Eastmont Lanes is looking for a friendly, high-energy, dependable, self-starter that enjoys a busy and fun work environment.

Our Front Desk Assistant is the first point of contact who is essential in making sure our customers are welcomed and have an amazing experience while with us.

Essential duties include: assisting and greeting customers, managing league and open play, assigning and cashing out lanes, managing waitlist, answering phones, maintaining center cleanliness, retrieving pins from the gutter, communicating with the mechanic and assisting other employees as needed. **For full job description please stop by Eastmont Lanes.

Bowling knowledge is a plus but we will train the right person. Bi-Lingual is a plus.

**Potential for additional shifts filling in for other staff as needed.

Requirements:

- * 21 years of age
- * Positive “can do” attitude
- *Customer service experience preferred
- *Cash Handling Experience preferred
- *Able to run basic functions on a computer
- *Available Fri - Sun , including holidays
- *Reliable transportation
- *Ability to multi-task and handle a wide range of customers, including children
- *Food Handler's Permit

Rate of Pay:

Starts at \$17.00/hour (plus some tips)

Applying:

Please bring your resume and fill out an application in person at 704 Grant Road, East Wenatchee. Ask for Stacy.